



Schools Singing Leader

ABOUT US

West Sussex Music provides high-quality opportunities for over 34,000 children and young people across the county at every level of their creative development. Our mission is to remove barriers to learning and promote the life-enhancing benefits of music. Through inspiring young minds and nurturing their interest, we empower young people to realise their ambitions.

By working with quality assured music practitioners and delivery partners, we ensure that the highest standards of care go hand in hand with musically uplifting experiences.

West Sussex Music, builds on its heritage of over 60 years in education, working with children & young people, their families, schools, and strategic partners; together we change lives through music!

ABOUT THE ROLE

West Sussex Music (WSM) is seeking to appoint a **Schools Singing Leader** who will share responsibility with the other lead teachers and managers for developing and growing our work.

We're seeking an exceptional singing and choral specialist to lead our locality school choral projects and massed singing events. Someone who will make a difference to the lives of thousands of young people and who understands the incredible power of choral singing to improve wellbeing and confidence. Additionally, you will lead a team of singing teachers and provide small group lessons in schools and music centre.

This role will support the WSM singing strategy, which is committed to increasing access to, and participation in, high-quality singing and choral opportunities. It requires you to build effective partnerships with schools and teachers to meet the needs of children & young people across different communities.

This position is being offered on a permanent full-time basis, or part-time 0.8fte (4 days per week). The post will be based in **Horsham** and involves extensive travel across West Sussex and with Saturday and evening commitments, so flexibility is required.

Salary & Benefits: Grade 10 - £38,626 to £41,511 [1fte pro rata]

25 days annual leave (plus Bank Holidays), enhanced company pension, employee assistance package.

West Sussex Music values diversity and particularly welcomes applications from under-represented groups of the community. To address barriers, we will consider reasonable adjustment and access requirements before, during and throughout the application and interview process.

Interviews will be held week commencing 18 May.

Schools Singing Leader

Job Description

Job title:	Schools Singing Leader
Reports to:	Assistant Head
Responsible for:	<ul style="list-style-type: none"> • The operational delivery of the WSM school singing strategy • Delivering the programme of schools' locality massed singing events [Little Big Sings, Big Sings, and Sings Live], large-scale choral concerts, and CPD for teachers • Leading and supporting a team of singing teachers • Promoting WSM choral progression pathways
<p>Role Summary: The post holder reports to the Assistant Head (Head of Learning) and through that postholder to the CEO. This post promotes and delivers the WSM school singing strategy and supports the quality assurance and training of teachers.</p>	
<p>Key Tasks and Activities</p> <p>Leading:</p> <ul style="list-style-type: none"> • Support visiting music teachers to improve the quality of their teaching, and students' learning, through a structured and responsive quality assurance process. • Mentor and coach teachers new to West Sussex Music or those identified as needing training or support. • Support pupil recruitment, continuation, and retention rates, and promote progression routes to ensemble and enrichment activities. • Promote progression journeys across the locality to ensure that every learner has a clear route from Classroom Instrumental Lessons (CIL) to small group learning to ensemble participation to advanced pathways. • Ensure equity of access by identifying and championing the needs of children and young people (CYP) from under-represented or disadvantaged backgrounds. <p>Teaching & learning:</p> <ul style="list-style-type: none"> • Deliver inspirational and high-quality vocal lessons and ensemble direction. • Recruit and retain significant numbers of new learners and ensemble members. • Develop effective teaching and learning resources. • Lead activities and projects that increase access for children and young people to explore music. <p>Organisation:</p> <ul style="list-style-type: none"> • Understand all West Sussex Music policies including for IT and Data Protection, Safeguarding and Child Protection, and Emergency Plan, EDI, Youth Voice • Follow WSM event planning procedures to ensure the safety of all event attendees. • Support locality wide projects that link school-based learning with Music Centre progression routes. <p>Other duties may include, but will not be restricted to:</p> <ul style="list-style-type: none"> • Updating our SpeedAdmin database and relevant SharePoint sites. • Communicating with parents/carers, teachers and associates and communicating with schools. • Assisting with the ongoing development of teaching resources. • Working flexibly to support the priorities of the organisation. 	

Objectives

- **School locality singing programme:**
 - Increase the number of schools engaging in the schools singing programme.
- **Choir development:**
 - Increase choir membership by improving links between schools and area youth choirs.
- **Teaching and learning:**
 - Increase the number of schools and teachers engaging in singing CPD opportunities.

Person Specification

	Essential	Desirable
Commitment	Fully committed to the: <ul style="list-style-type: none"> • Vision, mission, and values of WSM, promoting its aims and activities positively. • Safeguarding and welfare of children & young people and the adults who work with them. • Highest of standards and best practice across all aspects of the WSM's work. • Ongoing need for change, and able to adopt and promote a forward thinking and innovative approach to continuous improvement. • WSM Equality, Diversity & Inclusion strategy, including Youth Voice. 	
Qualifications and Development	<ul style="list-style-type: none"> • Relevant educational, musical, and professional qualifications • Proven evidence of career or educational success • Evidence of recent and relevant continuing professional development 	<ul style="list-style-type: none"> • Degree level qualification. • PGCE or equivalent • Estill Voice Training
Leadership and Experience	<ul style="list-style-type: none"> • High quality singing teacher • Choral leader • Massed singing leader 	<ul style="list-style-type: none"> • Proven delivery of leading large-scale events at off-site venues • Experience of leading or coordinating projects and new initiatives
Knowledge	<ul style="list-style-type: none"> • Up to date knowledge of music education pedagogy, resources, and providers • Strong understanding of effective music education pathways for young musicians 	<ul style="list-style-type: none"> • SharePoint • Understanding of the national context impacting on Music Education

Personal Qualities and Skills	<ul style="list-style-type: none"> • High level communication and interpersonal skills • High level of emotional intelligence and empathy • Inspirational role model and motivator of staff: flexible, enthusiastic, optimistic, reliable, committed, and reflective • Able to prioritise and manage own time highly effectively • A creative thinker who anticipates and solves problems • Enjoys working with, and has empathy for, young people from all backgrounds • Works collaboratively with others • A listener and life-long learner with a commitment to on-going professional development. 	<ul style="list-style-type: none"> • High level ICT skills • Diverse and broad musical skills and experience
--------------------------------------	--	--

West Sussex Music is committed to promoting and safeguarding the welfare of children and young people. All posts are subject to enhanced DBS and barred list clearance, a Prohibition check, digital identity check, confirmation of the right to work in the UK, health assessment and satisfactory references. References will always be taken up in advance of an interview, and we may contact other previous employers for references.

To apply: Please complete the [online application form](#).

Close Date: 9am Monday 11 May

Interview Date: Week commencing 18 May